



## EMAKHAZENI LOCAL MUNICIPALITY

### VACANCY

Emakhazeni Local Municipality consists of 4 units of service namely, Emakhazeni, Dullstroom, Emgwenya and Entokozweni; the municipality is responsible for providing basic services to eight (8) wards; many of which are rural in character. Emakhazeni Local Municipality is in terms of the Local Government: Municipal Systems Act as amended (Municipal System Amendment Act, Act No 7 of 2011), inviting applications from suitably qualified incumbents, who must sign an employment contract for a period of 5 years and a performance agreement annually for the following management position:

#### CHIEF FINANCIAL OFFICER

<b>SALARY</b>	:	R 769, 884 .00(Minimum) - R 864,994.00 (Midpoint) - R 960,143.00 (Maximum) per annum. (Payment is in terms of Local Remuneration Packages payable to Municipal Managers and Managers directly accountable to Municipal Managers – Notice 1092 of 2017.
<b>QUALIFICATIONS</b>	:	A B-Comm Degree in Accounting, Finance or Economics or equivalent qualification plus a certificate in Municipal Finance Management Programme and/or CPMD.
<b>REQUIREMENTS</b>	:	A minimum of five (5) years experience in middle management, comply with the MFMA unit standards as prescribed in the Regulation 493 of 15 June 2007 as published in the Government Gazette 29967. Valid code B driver's license.
<b>LEADING &amp; CORE COMPETENCIES</b>	:	Strategic Direction and Leadership, People Management, Program and Project Management Financial Management, Change Management, Governance Leadership, Moral Competence Planning and Organizing, Analysis and Innovation, Knowledge & Information Management Communication Results and Quality Focus.
<b>DUTIES</b>	:	The incumbent will be responsible for and involved in the provision of effective, efficient and transparent use of financial resources, short and long term objectives and priorities of the Financial Services Department, outlining growth and sustainability for Revenue Services, Management of accounts and information, analyzing and aligning operating capacity and income, Expenditure trends, Management and monitoring of all income, expenditure ,asset and liabilities, billing and collecting rates and taxes and cashflow management. Ensure implementation of GAMAP/GRAP, MFMA & MPRA, compilation of SDBIP, ensure the development of appropriate strategies, policies and plans for all relevant areas in the functional unit which is linked to the IDP and that will also have measurable positive impact on the financial performance, implement and monitor any mentoring programmes, Supply Chain Management, presenting reports, detailing statistical financial information, direct and control the key performance indicators and outcome of the personnel of the financial Department's Structure, ensure timely preparation of budget and financial statements, update and implement all financial policies and ensure they comply with current legislation. Execute any other duties that may be assigned by Municipal Manager or His /Her designate .Account directly to the Municipal Manager.

**NOTE:** Emakhazeni Local Municipality is an equal opportunity employer and considering Employment Equity provisions, women candidates and those living with disabilities are encouraged to apply.

No late applications will be considered. Application forms are available at the Municipal Offices at Emakhazeni, Dullstroom, Emgwenya and Entokozweni or can be downloaded from [www.emakhazeni.gov.za](http://www.emakhazeni.gov.za). (Application Form for Senior Managers)

Shortlisted candidates will be subjected to security screening /vetting, verification of qualifications and employment history/ reference check, competency assessment and will be required to complete a disclosure and declaration of financial interest form. The Municipality reserves the right to nullify or cancel an employment contract and recover all costs incurred by the municipality including remuneration, advertisement etc., should it be discovered that the successful candidate submitted false or insufficient information which resulted in contravention of the provisions of the Municipal Council Policies, Municipal Systems Amendment Act, No 7 of 2011 or any other relevant Act or Legislation. Applications with CV and certified copies of qualifications should be addressed to: The Municipal Manager, P.O BOX 17, Belfast, 1100

Enquiries: Mrs. Spokazi Matsane @ (013) 253 7600/7637

CLOSING DATE: 06 JULY 2018 @ 12:00

If no communication has been received within two (2) months consider your application not successful. The Municipality reserves the right to appoint or not appoint any person.

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MRS. E. K. TSHABALALA  
MUNICIPAL MANAGER