



**EMAKHAZENI LOCAL MUNICIPALITY**

**Application to Subdivide and/or Consolidate Erf(ven)**

**In terms of the provisions of Section 92(a) of the Ordinance on  
Town Planning and Towns (15 of 1986)**

**(Must be completed in duplicate)**

The Municipal Manager  
Emakhazeni Municipality  
P.O. Box 17  
**BELFAST**  
1100

Sir

I, the undersigned \_\_\_\_\_ the registered owner of the land described herein, or duly authorised persons(s) / agent(s) do hereby apply in terms of the provisions of Section 92(a) of the Ordinance on Town Planning and Towns (15 of 1986), for the consent of the municipality to subdivide and /or consolidate the under-mentioned land, and submit the following particulars:

1		Full name of registered owner of the land	
2		Full address of the registered owner	
3		Full name of the applicant(s), agent	
4		Full address of the applicant(s), agent	
5		Full description of the land before the proposed consolidation	
6	(a)	The size of the land before the proposed subdivision / consolidation	
	(b)	Size of the property after proposed subdivision / consolidation	
7		Name of the Town Planning Scheme in operation and the use and density of the land are as follows:	
8		Present use(s) practised on the land	

**B. I submit herewith -**

1	A <b>cheque/cash</b> to the value of R605-00 made out to the Emakhazeni Local Municipality.
2	A full <b>motivation</b> of, or reasons in motivation of the application.
3	A <b>power of attorney</b> from the registered owner of the property, should the applicant not be the owner, which authorises the applicant to submit an application.
4	A <b>company resolution</b> if the application is made on behalf of a company.
5	A typewritten certified copy or clear and legible photocopy of the title deed under which the erf to be subdivided is held.
6	Two legible copies of a sketch plan of the erf.
7	Land use and locality maps
8	Title Deed

**C. In addition to the above, I accept the following:**

1. If the application to the above is approved by the Council, any conditions may be imposed, concerning the following:
  - a) Payment of endowment;
  - b) Existing buildings which do not satisfy the conditions of any ordination of the municipality, or the stipulations of an approved Town-Planning Scheme, or title conditions, as a result of the proposed subdivisions, must be demolished, or changed by, or be paid for by the applicant, if so demanded by the municipality.
  - c) A subdivided portion must be fenced or partitioned of on one or more of the boundaries to the satisfaction of the municipality;
  - d) The applicant must provide the necessary service on the subdivided portions, or pay a reasonable amount for the provisions of such services.
2. The applicant must submit two copies of the diagram of the subdivision to the municipality, within three months after it has been approved by the Surveyor-General.
2. The applicant must, before he/she submits a Deed of Transfer, or a certificate of the registered title to the Registrar of Deeds, have the power of attorney of such a transfer, or the application for such certificate endorsed by the Director: Technical Services to the effect that he is satisfied that the conditions imposed by the municipality, depending of the case, or that arrangements are made with regard to such satisfaction, including the provision of guarantees in connection with any conditions requiring the payment of an amount of money, are made to the satisfaction of the municipality.
3. When the land is held in joint ownership, such application shall be signed by each registered owner of a share therein or by his authorised agent.
4. When the land is registered in the name of a partnership, such application shall be signed by one or more of the partners on behalf of the partnership or by a duly authorised agent.

5. When the applicant requests the municipality to take over internal roads, such application will be considered on the condition that the design and construction takes place under the supervision of a professional consulting engineer.
6. The applicant is expected to pay for bulk services contribution for sewer and water provision.

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**DATE**