

## EMAKHAZENI LOCAL MUNICIPALITY



### TENDER NOTICE AND INVITATION TO TENDER

Bid documents will be obtainable from **Wednesday, 21 October 2020** on payment of cash non-refundable document fee of **R350.00** per document from the offices of the Emakhazeni Local Municipality, 25 Scheepers Street, Belfast during office hours from 07H45 to 12h30 and 13h00 to 15h00 weekdays, or on supply of proof of EFT payment made into the following bank account: **FNB Current Account Number 62028195510 Branch Code 270351, Tender Reference number: Project number and Company name).**

Tenders are to be completed in black ink and completed in accordance with the conditions and rules contained in the tender documents. The tenders and relevant documents must be sealed in a envelope and externally endorsed with **Project No** and be deposited in the Tender Box, Ground Floor, Emakhazeni Local Municipality, 25 Scheepers Street, Belfast, Mpumalanga. **The Tenders shall remain valid for a period of 90 days from the closing date.** Telegraphic, telephonic, fax, telex e-mail or late tenders will not be accepted.

Project number	Description	Briefing session	Closing Date	Functionality %	Grading	Contact person
ELM 20/08/04	Supply, Installation, Upgrade And Routine Maintenance Of Information And Communication Technology Infrastructure For The Municipality For A Period Of 36 Months	No Briefing	27 November 2020 at 12H00	60%	N/A	Procurement enquiries: Ms. Hlengiwe Nkosi at 013 253 7601 <a href="mailto:nkosihl@emakhazeni.gov.za">nkosihl@emakhazeni.gov.za</a>  Technical enquiries: Mr. George Madonsela at 013 253 7666 <a href="mailto:george.madonsela@emakhazeni.gov.za">george.madonsela@emakhazeni.gov.za</a>

N.B: The procedure for evaluation of responsive tender will be Method 4: Financial Offer, Preferences and Quality (Functionality). Evaluations of tenders will be done in two stages. Firstly, eligibility and quality (Functionality) will be assessed: where after tenders who scored a minimum of 60% of the points or above, will be evaluated using the 80/20 Preference Point System for Financial Offer and Preference. The Preferential Procurement Policy Framework Act, 2000, (PPPFA) (Act No.5 of 2000) applies to this tender. Master Registration Number and tax compliance status PIN to enable the municipality to verify the bidder's tax compliance status must be attached. Service providers must be registered at central supplier database (CSD). Service provider must also ensure that their BBBEE certificate or Sworn affidavit is still valid as they will have a big impact during evaluation processes.

**NOTE TO BIDDERS ON BID CONDITIONS:**

- The Supply Chain Management Policy of Emakhazeni Local Municipality will apply. The Council reserves the right not to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid, or to reject all bids and cancel the notice to bid;
- Bids that are submitted late, incomplete, unsigned or by facsimile, electronically or not completed in black ink will be rejected and not accepted for further evaluation;
- Members or Directors of Companies or Service Providers who are state employees are not allowed to bid or quote;
- Bids submitted are to be valid for a period of 90 days;

**NB: Only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.**

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**Mr G Mthimunye**  
**Municipal Manager**  
**Emakhazeni Local Municipality**

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**Date**