

EMAKHAZENI LOCAL MUNICIPALITY

VACANCY

Emakhazeni Local Municipality consists of four units of service namely, Emakhazeni, Dullstroom, Emgwenya and Entokozweni. The municipality is responsible for providing basic services to eight (8) wards, many of which are rural in character. Emakhazeni Local Municipality needs the services of a competent, motivated person with the necessary qualifications and experience for the following vacancy, to assume duties as soon as possible.

DEPARTMENT	:	FINANCIAL SERVICES DEPARTMENT
POSITION	:	Manager: Income
SALARY	:	R 459 862.32 per annum plus travelling allowance (850km per month) plus cellphone allowance of R 9600 per Annum (Task Grade 15)
REQUIREMENTS	:	Grade 12 plus a BComm in Financial Management or equivalent, 3-4 years relevant experience with 2 at supervisory level. A Certificate in CPMD or MFMP will be an added advantage.
DUTIES	:	Lead and manage the Revenue management section. Develop, implement and monitor the implementation of revenue and credit control policies. Implement controls to monitor debtor accounts. Alerting users to activate or seek approval on specific debt recovery sequences. Managing the debtor transactional processing sequences, attending to approval requirements for settlement provisions, updating and reconciliation of revenue account and the preparation of financial reports reflecting the Municipality's Income status. Co-ordinating and guiding specific deadlines and financial reporting sequences associated with audit and legal compliance exercises, checking and verifying information/ records submitted satisfies the scope of requirements, monitoring the debtor age analysis to determine progress with recovery and/or seeking reasons for noncompliance. Communicating with legal personnel and preparing and/or approving schedules detailing debts incurred, penalties due and legal costs, implementing Council policies relating to financial management
BENEFITS	:	All usual fringe benefits applicable to a category 2 Municipality

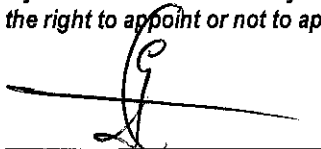
NOTE: Emakhazeni Local Municipality is an equal opportunity employer and considering Employment Equity, women candidates including those living with disabilities are encouraged to apply.

Application forms are available from the Corporate Services Department in Emakhazeni, Dullstroom, Emgwenya and Entokozweni, and should be addressed to: The Acting Senior Manager Corporate Services, P.O. Box 17, BELFAST, 1100

Enquiries: Mrs. S Matsane @ (013) 253 7600

CLOSING DATE: 04 December 2020 @ 12:00

If you do not hear from us by 31st December 2020 consider your application not successful. The municipality reserves the right to appoint or not to appoint any person.



MR. G MTHIMUNYE
MUNICIPAL MANAGER